



**HUMAN RESOURCES OFFICE
TECHNICIAN / AGR ADMINISTRATIVE INSTRUCTION**


Number: 04-06

02-02-04

LEAVE AND EARNINGS STATEMENT

EXPIRATION 31 DEC 04

1. Effective the pay period ending 24 Jan 04, Defense Finance and Accounting Service (DFAS) has announced that they will be displaying only part of the social security number (last four digits) on the hard-copy Leave and Earnings Statement (LES) that is mailed to the employee's home address. This change will not impact the electronic LES available on myPay, which will continue to display the entire 9 digit social security number. This change is considered necessary as a precaution to identity theft.
2. If you have any questions, contact Nancy Hamilton, Human Resources Specialist, at CAGNET 63411, DSN 466-3411 or (916) 854-3411.


STUART D. EWING
First Lieutenant, CA ANG
Deputy, Human Resources Officer

DISTRIBUTION:

Air: TA
Army: TA